



## ADDENDUM # 1

**To: File 1905-918-49-4931**  
**RFP for: Technical Accounting and GASB Consulting Services**

### The following questions are asked:

**Question 1:** The fee page (on page 38) appears to want our hourly rate and the number of hours. Can you please confirm you are looking for Hourly Rates.

**Answer 1:** Yes we are looking for hourly rates

**Question 2:** With regards to question 1, it appears in Section XXIII, on page 12, end of Section B, a firm fixed fee is needed. Please clarify if firm fixed fee, vs hourly rates are preferred.

**Answer 2:** The fees shall be expressed as hourly rates as requested

**Question 3:** Given the name of the RFP and the Part 1 of the Scope of Services on page 24 it seems to focus on GASB technical issues. However, in Scope of Service, Exhibit A section 1.2 allows for other items that may be difficult for us to assess a firm fixed fee, given the generalities. Please clarify.

**Answer 3:** Only an hourly rate is required.

**Question 4:** On page 6, Part X Scope of services, “planning, and development” is mentioned, but on page 24 in Exhibit A section 1.1 and 1.2 “planning and development” is not mentioned. Does the scope of service for this RFP have any development activities needed (“repositioning”).

**Answer 4:** “Planning” is as it relates to the implementation of GASB.

**Question 5:** Is there an idea of the time frame and onsite work periods? We are anticipating this to be on call for specific services needed year round. Is that correct?

**Answer 5:** Yes this is “On Call” or “As Needed” the only imminent task is GASB 87.



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**Question 6:** Is there an option to call in via teleconference for the pre-bid non-mandatory meeting to be held on 8/8 @10:00.

**Answer 6:** Call in information as follows, limit to 1 call in per firm please:  
iPhone one-tap: +17732319226,,1497874826#  
Or Telephone: Dial: +1 773 231 9226 Meeting ID: 149 787 4826

By: *Charles R Bode*  
Charles Bode Asst. Director of Procurement

Date: August 2, 2019

