



## REQUEST TO MOVE

PARTICIPANT INFORMATION
Participant Name ( <i>print</i> ): _____ SAHA ID: _____
Telephone: _____ Email: _____
Current Address: _____
OWNER INFORMATION
Owner Name ( <i>print</i> ): _____
Telephone: _____ Email: _____
Current Address: _____

If you are requesting to move <i>prior to the end of your lease</i> , please fill out this section.
<p>Early Release requests will not be granted to individuals in the first year of their lease unless the reason qualifies under Fair Housing requirements or San Antonio Housing Authority (SAHA) HQS Landlord termination. Valid supporting documentation is required for your early release request.</p> <p>If you are requesting an early release from your current lease, please write a brief explanation of your reason:</p>  
<p>Please indicate the documentation you have to support your request (check all that apply):</p> <p> <input type="checkbox"/> Police report           <span style="margin-left: 200px;"><input type="checkbox"/> Copy of the Judgment*</span>  <input type="checkbox"/> Letter Statement(s) from a knowledgeable professional           <span style="margin-left: 20px;"><input type="checkbox"/> Other</span> </p> <p><small>*Note that a copy of the judgment will only be accepted if obtained through the appeals process in court.</small></p>

Please note that in order to move, you must obtain your landlord's agreement and give your landlord written notice in accordance with your lease.

**Effective Date of Lease Termination:** \_\_\_\_\_

It is further agreed that the Housing Assistance Payments (HAP) being paid to the owner under this HAP Contract will cease as of the above effective date. If the participant remains in the unit, *the participant is responsible for payment of contract rent in full beyond the effective date.* By signing, the owner acknowledges that a claim for vacancy loss or damages may not be filed with SAHA.

By signing below, we, the above named **participant** and **owner**, hereby mutually agree to terminate the lease between us for the property occupied by the participant.

\_\_\_\_\_

Participant Signature
Date

\_\_\_\_\_

Owner Signature
Date



The following person has been designated to coordinate compliance with the nondiscrimination requirement contained in HUD's regulations implementing Section 504: Irene Guzman, 818 South Flores, San Antonio, Texas 78204.