



Verification of Move Out

(To be filled out by Landlord, Agent, or Authorized Party)

This information is required to close the account

Landlord Information	
Landlord Name:	_____
Landlord Address:	_____
City:	_____ State: _____ Zip Code: _____
Email Address:	_____ Phone Number: _____

Move Out Information	
Head of Household:	_____
Unit Address:	_____
City:	_____ State: _____ Zip Code: _____
Did Tenant give 30-day notice to Landlord? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date of Move Out:	_____
Please check all applicable reasons for move out:	
<input type="checkbox"/> Court Eviction — <i>Please attach judgment</i> <input type="checkbox"/> Lease Violations — <i>Please attach all notices of violations</i> <input type="checkbox"/> Provided Notice to Vacate — <i>Please attach notice to vacate</i> <input type="checkbox"/> Vacated without Notice — <i>Describe what happened in Comments section below</i> <input type="checkbox"/> Unit Found Vacant <input type="checkbox"/> Other, Please Specify: _____	
Comments:	_____ _____

Landlord Signature

Date

Please return to: _____ **by Fax: (210) 477-** _____ **, or by Email:** _____



The following person has been designated to coordinate compliance with the nondiscrimination requirement contained in HUD's regulations implementing Section 504: **Michaëlle Finch, 818 S. Flores, San Antonio, Texas 78204.**

SAHA
818 S. Flores St.
San Antonio, TX 78204
210.477.6000 | saha.org

